

LLC FORMATION SERVICES

We offer the following packages to suit your needs:

- DELUXE LLC PACKAGE: (includes)** **\$1,250.00 + \$150.00 if expedited**
- name search
 - preparation and filing of Articles of Organization
 - 1 certified copies of Articles of Organization
 - processing and filing of Initial List of Members & Managers
 - assistance with obtaining taxpayer identification number
 - *first year resident agent fee* all standard filing fees for the Articles and Initial List
 - LLC kit, which contains: llc notebook and label; operating agreement; minutes of 1st meetings of members and managers; IRS form for obtaining EIN; and ownership ledger

- STANDARD LLC PACKAGE: (includes)** **\$900.00 + \$150.00 if expedited**
- name search preparation and filing of Articles of Organization
 - 1 certified copies of Articles of Organization
 - assistance with obtaining taxpayer identification number
 - all standard filing fees for the Articles
 - LLC kit, which contains: llc notebook and label; operating agreement; minutes of 1st meetings of members and managers; IRS form for obtaining EIN; and ownership ledger

- ADDITIONAL ITEMS:**
- annual resident agent fee \$300.00
 - extra copy of certified Articles \$ 30.00/each

All prices quoted are for payment in US dollars. For any payments made in US Dollars that are drawn on a non-US bank, there may be additional charges.

LLC FORMATION QUESTIONNAIRE

Please provide the name, address, telephone numbers and e-mail address of the person(s) to contact with questions about this LLC.

Name: _____
Address: _____

Telephone #: _____ Facsimile #: _____
e-mail: _____

Name: _____
Address: _____

Telephone #: _____ Facsimile #: _____
e-mail: _____

Desired Name(s) of LLC:

1. _____
2. _____
3. _____

The llc is to be managed by: _____ manager(s) _____ members

The managers' names and addresses are:

1. _____
(name) (address)
2. _____
(name) (address)
3. _____
(name) (address)

The members' names, addresses and percentages of ownership are:

1. _____
(name) (address) (ownership %)
2. _____
(name) (address) (ownership %)
3. _____
(name) (address) (ownership %)
4. _____
(name) (address) (ownership %)
5. _____
(name) (address) (ownership %)
6. _____
(name) (address) (ownership %)

COMPLETE THIS SECTION ONLY IF YOU WANT OUR OFFICE TO SERVE AS YOUR LLC'S RESIDENT AGENT

I, _____, hereby appoint Shawn Christopher to serve as the originator
(your name)
originator and resident agent for _____. Upon the filing of the
(name of llc)
Articles of Organization with the Secretary of State, Shawn Christopher will deliver and relinquish the
above-named company to _____, who will continue with the
(name of Manager/Member)
organization of the llc.

I understand that Shawn Christopher will serve as resident agent for the above-named llc, and that he is required by law to maintain certain items on its premises, namely a certified copy of the Articles of Organization, certified copy of the operating agreement, and list of members and managers or the name of person/company who will provide a list of members and managers on demand. Failure to provide these items to Shawn Christopher is grounds for him to resign as resident agent.

Dated: _____
(Signature)
Print Name: _____

LLC ORDER FORM

Name of LLC: _____

Formation Services:

Deluxe LLC Package	\$1,250.00	_____
Standard LLC Package	\$ 900.00	_____
Expedited Filing	\$ 150.00	_____
Extra copy of certified Articles	\$ 30.00 each	_____

Resident Agent Services:

Yearly Resident Agent Services (included with Deluxe Package)	\$ 300.00	_____
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TOTAL \$ _____

Payments can be made either by check or credit card. If selecting to pay by credit card, complete the following:

Type of Card: _____ Visa _____ MasterCard

Card #: _____ expiration date: _____

Name as it appears on the card: _____

Address of cardholder: _____

I, the holder of the above-referenced credit card, hereby authorize the payment of _____ to
(enter total from above)
Christopher Legal Group, Inc. and agree to be responsible for the charges indicated on this order form.

Dated: _____
Signature of Cardholder



AGREEMENT

This agreement is for the legal services to be rendered by CHRISTOPHER LEGAL GROUP, INC. (hereinafter referred to as "Attorney"), in connection with the formation of a new limited liability company by _____ (hereinafter referred to as "Client").

I. Client employs Attorney to perform legal services, and agrees to pay Attorney's fees of \$_____ in connection with the formation of the new business entity according to the services requested by Client on the LLC Order Form that will be completed by Client.

II. Client agrees to: be truthful and cooperative; keep Attorney informed of any developments which may affect this matter; abide by this agreement; pay any amounts owed to Attorney in a timely fashion; and keep Attorney informed of Client's address, telephone number, and whereabouts.

III. Attorney agrees to be truthful, cooperative, and to keep Client informed of the status of this matter. Attorney further agrees to use his best efforts to return inquiries from the Client within 24 hours of receipt of said inquiry.

IV. Client may terminate Attorney at any time. Notice of termination from Client shall be in writing. Termination of this engagement shall not discharge Client from paying Attorney for legal services and costs related to this matter. Furthermore, Attorney may terminate this agreement at any time with good cause.

V. Attorney has not been retained to provide any tax advice concerning the formation and/or operation of the new business entity. Client should consult with his/her/its tax advisors as soon as possible regarding this matter.

VI. This Agreement will not take effect until 1) Client returns a signed copy of this agreement, 2) Attorney accepts employment by signing and returning a copy of this agreement to Client, and 3) Attorney receives the payment in full from Client.

DATED: _____

Shawn Christopher, Esq.
Christopher Legal Group, Inc.

DATED: _____

_____, Client

DATED: _____

_____, Client